



**Minutes of the Full Council Meeting held at the Village Hall Llangynwyd
Dydd Llun Gorffennaf 9^{ed} 2018 - Monday 9th July 2018.**

Presenol - Present:

Cllr. T. R. Griffiths (Chairman) Cllr. H. Davies; Cllr. D. Jones; Cllr. J. Hughes
Cllr. I. A. Williams; Cllr. T. Muller [21:15hrs]; Cllr. E Guscott [19:20hrs];

D. Berry [Clerk].

The Meeting commenced at 18.30hrs

Councillor John Hughes welcomed onto the Council by Chairman.

1. Ymddiheurwch am absenoldeb - Apologies for Absence

Cllr. M. James; Cllr. M. Moore; Cllr. P. Sairuban, Cllr. G. Nicholls,
Cllr. C. Griffiths

2. Datganiadau o Ddiddordeb - Declarations of Interest.

Cllr. H.J. Davies - Governor Cwmfelin School.
Cllr E. Guscott – Governor Cwmfelin and Llangynwyd Primary Schools
Cllr. T.R. Griffiths - Ysgol Gyfun Cymraeg Llangynwyd
Cllr. J. Hughes – Governor Garth & Plasnewydd Primary School
Cllr. R. M. James - all BCBC matters and Ysgol Gyfun Cymraeg Llangynwyd.
Cllr. D. Jones - Governor Cwmfelin School.
Cllr. T. Muller – Governor Cwmfelin Primary School
Cllr. G. Nicholls – Park Warden
Cllr P. Sasiruban – Llangynwyd Village Hall
Cllr. I. Williams - Maesteg Town Council & Maesteg Celtic RFC.
D. Berry – H&S advisor

3. Cadarnhau Cofnodion – Ratification of Minutes

Clerk highlighted Part 3 of meetings is to ratify minutes of previous meeting.
Councillors absent from previous meeting cannot participate.

13-08-2018 amendment Cllr. J. Hughes

Chairman suspended Standing Orders to allow Cllr. Hughes to make
statement despite not being present the previous meeting.

Point 9 f)

DJ: i) Requested for the maximum daily limit be recorded as the
ratified £70.

Action: Alter to '*maximum daily amount of £70*'.

ii) Discussed would maximum daily amount be enough
Clerk advised Part 3 of Council meetings not time to discuss
decisions that have been made..

Procedure not applied – discussion ensued.

Resolved: Review the maximum daily amount at an appropriate time when
Clerk has a debit card to use.

- iii) Emphasised necessity for bank statement to be provided along with spreadsheet
Clerk pointed to copies of spreadsheet and bank statements that had been distributed to all Councillors.

JH: Unhappy with Clerk's demeanour.

TG: Reminded JH his comments about the Clerk were personal.

The minutes of the June meeting were otherwise agreed to be an accurate record

4. Materion yn codi o'r cyfarfod Cyngor llawn ~ Matters Arising from the June 2018 Minutes

Clerk highlighted:

- Election to sub-committees takes place at the AGM or when placed on the agenda.
- **13-08-2018 amendment Cllr. J. Hughes**
- Chairman suspended Standing Orders to allow election onto sub-committee to take place.
- While there is no guidance on limits to numbers on particular sub-committee members, be aware of sub-committees becoming too bloated.

Cllr. Hughes elected on Personnel and Finance sub-committees.

5. Materion yr Heddlu - Police Matters

Apologise received from PCSO

One crime recorded in May.

6. Cyfeiriad Cyhoeddus - Public Address

Probation Service not present

No members of the public present

7. Gohebiaeth - Correspondence

a) Maesteg Mayor's inauguration.

Action: Cllr. T.R. Griffiths to attend.

Clerk to inform Maesteg Town Council.

b) Christmas Lights

Decision on Christmas lights needed by August 31st.

Action: Agenda for August meeting.

c) Warden – re: signing invoices

Warden did not want to sign invoices.

Action: Chairman to discuss with Warden

Clerk to obtain maintenance book / file.

d) Mower Repair [telephone discussion]

Rotor blades failure:

- i) Slack belts

- ii) Reason for slack belts 'longevity of use' - to unknown
- iii) Mechanic advised Council is not looking at a new mower purchase any time soon.

e) **AHP bags – response letter to Kier re: non-collection of AHP bags**

The collection system requires annual re-registration. Many residents have not re-registered for collection.

f) **Water supply (i) dwellings**

Action: Agenda for August. Councillors to create action plan to supply water to vulnerable residents..

(ii) **Parc Tir Iarll**

Action: Agenda for August
Quotes from contractors
Research available grants

g) **Warden - phone**

Warden did not want to purchase phone.

Action: Prioritise debit card.

h) **Translation Service [Welsh]**

Action: Noted

i) **Leaflet delivery service**

Action: Noted

j) **BCBC - Road alteration request - Heol Ty'n y Waun**

Action: BCBC advise request was impractical and unaffordable.

k) **Bespoke *Information Management Training* – reduced cost.**

Action: Not considered

l) **Clergy retirement**

Resolved: Cllr. Guscott will attend event

m) **One Voice Wales representatives**

Resolved: Cllr. Hughes and Cllr. Davies to represent LIMCC.

n) **Zurich Insurance certification**

o) **Cllr. Moore re: Union discussion**

Action: Action required. Noted.

p) **BCBC - Street signs and bus stop cleaning**

Action: Councillors *must* draw up a list of street signs and bus stops that require cleaning / clearing / replacement.

q) **Wyn Davies - Former Chairpersons**

Cllr. E. Guscott – Cllr. I Williams – Cllr. Dylan Jones – Cllr. C. Griffiths + Clerk

Action: Evidence gathering required. Contact Wyn Davies MBE

8. Planning

Concerns raised over:

- Size of facility development
- Danger to walkers on footpath
- Excessive noise / noise pollution when training.

Resolved: Council oppose the development citing above reasons.

Action: Clerk to inform BCBC

9.

a) Probation Service

Councillor not present.

Brief explanation of services by Clerk.

Action: Re-invite Probation Service.

b) Clerk's Contract

Clerk left the room at 20:05hrs. Returned at 21:20hrs.

Action: Convene a joint Finance and Personnel sub-committee meeting to complete Warden and Clerk contracts.
Schedule in next two weeks

Clerk informed Standing Orders needed to be suspended for meeting to continue after 21:00hrs.

c) Financial Procedures

Action: Prioritise debit card

d) Broadband Meeting

Meeting Thursday 12th July Village Hall 16:00hrs – 17-30hrs. Two AMs present.

Action: Ensure residents who have complained are present or present questions on their behalf.

e) Dog Bins

Action: Wrote to BCBC regarding overflowing bins in childrens' park and where best to locate further bins.
HD to lead

f) Parc Tir Iarll Fence

First section removed.

g) Warden's Contract

Remains unsigned.

Action: Cllr. JH to lead and communicate with HMRC.

h) Bespoke Training ['The Meeting' + 'Code of Conduct']

Not considered.

i) Health and Safety Report

Action: Quotes needed. DB should not be part of the process of contacting advisers as he declared an interest. JH to assist [organised on 11-07-2018].

10. Cyllid a Chyfrifon - Finance & Accounts

Resolved: Accounts were an accurate record.

11. Adroddiad Clerc - Clerk's Report

1. Effective Management Course
Pleasing there are a number of systems in place.
 - a) Need an induction pack for employees and Councillors (?)
 - b) Need to devise a set application form.
 - c) Appraisal and performance review structure
 - d) Equality and diversity policy
 - e) Management framework
2. Asset Management Transfer Training
3. Training – Personnel Committee should go on the Effective Management Course
4. Met with: Dŵr Cymru meeting on 9-7-18 discussed water source to Parc Tir Iarll and vulnerable residents.
5. Member of Council caused breach in employee confidentiality.

12. Adroddiadau Aelodau - Members Reports

IW: Referred illegal parking on Mill Street..

HD: Asked why the phone box in Lletty Brongu wasn't in minutes.

DB: Adoption process in hand.

HD: Stated Clerk's performance not good enough.

HD &:

DJ: Questioned minutes absent from website

DB: Training needed due to the programme used on the site

13. Eitemau ar gyfer Cyfarfod nesaf - Items for the next Meeting

- a) Water supply procedure - dwellings
- b) Water supply - Parc Tir Iarll
- c) Dog Bins
- d) Play park bins
- e) Lletty Brongu phone box
- f) Street signs and bus stop cleaning and replacement list
- g) Christmas lights

14. Dyddiad y Cyfarfod nesaf - Date of the next Meeting

The Council will next meet at 18.30hrs on Monday 13th August 2018 at Llangynwyd Village Hall

With there being no further business the Chairperson closed the Meeting at 21:42hrs

Chairperson: _____

Date: _____