



**Cofnodion Cyfarfod y Cyngor Llawn a Neuadd y Pentref Llangynwyd
Dydd Llun Mehefin 11^{ed} 2018
Minutes of the Full Council Meeting held at the Village Hall Llangynwyd
Monday 11th June 2018.**

Presenol - Present:

Councillors:

T. Griffiths (Chairman) – E. Guscott – H. Davies – I. Williams – C. Griffiths –
M. James - M. Moore – P. Sasiruban – D. Jones – T. Muller – C. Nicholls

D. Berry [Clerk].
PCSO

The Meeting commenced at 18.30hrs

1. Ymddiheurwch am absenoldeb - Apologies for Absence

None

2. Datganiadau o Ddiddordeb - Declarations of Interest

Cllr. H.J. Davies - Governor Cwmfelin School.
Cllr E. Guscott – Governor Cwmfelin and Llangynwyd Primary Schools
Cllr. T.R. Griffiths - Ysgol Gyfun Cymraeg Llangynwyd
Cllr. R. M. James - all BCBC matters and Ysgol Gyfun Cymraeg Llangynwyd.
Cllr. D. Jones - Governor Cwmfelin School.
Cllr. T. Muller – Governor Cwmfelin Primary School
Cllr. G. Nicholls – Park Warden
Cllr P. Sasiruban – Llangynwyd Village Hall
Cllr. I. Williams - Maesteg Town Council & Maesteg Celtic RFC.
Clerk: Acquaintance with H&S expert

3. Cadarnhau Cofnodion – Ratification of Minutes

The minutes of May 2018 meeting agreed as a true and accurate record.

**4. Materion yn codi o'r cyfarfod Cyngor llawn Ebrill 2018
Matters Arising from the April 2018 Minutes**

Cwmfelin Primary School road safety

Positive meeting with BCBC.

Parc Tir Iarll Paths

Work unable to be carried out due to late delivery of equipment and materials.
Work now to take place on Wednesday June 13th.

Warden's Contract

1. Still not signed

2. Cllr. MM advised not to contact Warden's union representative until further notice.

Bespoke Training

Contacted Mr. A. Jolley BCBC no response as yet.

Action: Next agenda.

Pot Holes

An Inspector called on Thursday 7th June.

Broadband Meeting

Date has now changed to Thursday 12th July.

5. Materion yr Heddlu - Police Matters

CPSO: Apologised for non-attendance at last meeting. No replacement on opposite shift for the time being, so a gap in communication coverage.

MJ: Referral of graffiti on Llangynwyd pavilion.

HD: Vandalism of pavilion. Names of perpetrators known and will be passed on to police.

CPSO: Advised all complaints relating to children causing damage and disturbance around village hall to be reported to the police. This will enable more resources to be used to reduce the problem.

6. Cyfeiriad Cyhoeddus - Public Address

No members of the public present.

7. Gohebiaeth - Correspondence

Maintenance quote – telephone box Llangynwyd.

Action: Work to proceed.

Armistice Remembrance

Request from Mr. I. ap Dafydd to use Llangynwyd Conflict Memorial on 11th November for a contemplative memorial.

Action: Not a Council matter but Llangynwyd Village Hall Committee have been contacted and will communicate with Mr. ap Dafydd.

Grass Cutting

- a) Complaints of uncut areas.

Action: BCBC contacted (MJ & DB) and areas cut next day.

- b) Thanks for prompt action.

Standing Orders 2018

Action: Distributed to Councillors.

Confirmation of Training

Fences in Parc Tir Iarll

Ysgol Gyfun Cymraeg Llangynwyd – summer play schemes

BCBC – need to know if summer play schemes will be run.

Temporary road closure – BCBC. Llan Road, Pontrhydyff to Maesllan.

Weed killing – re-arrange.

8. Planning

- a) Information of an appeal.
- b) Tree trimming. 93 Parc Tyn Y Waun Llangynwyd CF34 9RH – no objections.

9.

a) Councillor Vacancy

Mr. John Hughes co-opted.

Action: Inform both applicants of the outcome.

b) Summer Play Schemes

Ysgol Gyfun Cymraeg Llangynwyd and Llangynwyd Primary School unable to accommodate the scheme. Cwmfelin Primary School – no response.

Action: BCBC to be asked whether pavilion will be ready in July. If not, play schemes will be cancelled due to no venue being available.

c) Parc Tir Iarll Fence

Resolved: Fence to be removed. Plan for July removal.

Action: Warden to be asked if confident to remove.
Wire cutters [heavy and light duty to be purchased].

d) Warden's Phone

Resolved: Warden allowed to have a phone which has Internet facility.
Warden to choose.
Council to purchase.
£10 per month.

Action: Inform Warden she is to choose the phone.

e) Street sign cleaning

Action: Quotes from private firms requested. [MJ & DB]

f) i) Banking procedures

DB & MM: Banking procedures imposed by the Council are unwieldy, not fit for purpose and need urgent revision.

The day to day business of running the Council is too convoluted, ill-thought and impractical.

No Clerk in Britain has to work with these processes.

Resolved: Bank card needed to pay for goods, materials and services.
Withdrawal of cash allowed.

All transactions need to be accompanied by an e-mail to Councillors.

Broadband payments has to be via Council bank account not Clerk's personal account.

Clerk should not be expected to purchase items / services on behalf of the Council and then get reimbursed.

- Action:** Obtain debit card for Clerk D. Berry with set maximum daily amount of £70. [MM & DB]
- DJ:** Wishes to record his dissatisfaction at providing the office of Clerk with a debit card. Felt it represented a loss of Council control over spending.
- MJ:** Allowing an employee freedom to do their work properly is giving employee control and Councillors have to scrutinise their actions.
- DB:** The current 'procedures' cannot be allowed to continue for the integrity of the Council's account.
- f ii)** All HSBC accounts held in the name of Llangynwyd Middle Community Council need to be placed under the Clerk's jurisdiction and signatories to be changed to the present Finance sub-committee
- Resolved:** **Clerk to change details of all accounts to his name, address and any or all of the Finance sub-committee members: Dylan Jones / Mike Moore / Pradesh Sasiruban. Clerk to organise payment of monthly Internet payments from Council bank account.**

g) Broadband Meeting

Meeting on Thursday, July, 12th at Llangynwyd Village Hall.

Two AMs will be present.

Important locals who have problems with their Broadband to be present.

The RESCUE programme run by the WAG provides funding for *one year* to provide satellite linked broadband.

Action: Book Village Hall.

h) Clerk's Contract

- The Clerk is now a paid member of staff.
- The Clerk's contract will be honoured from June 1st 2018.
- The Clerk's pay for June will be paid plus the monthly payment of home as office and internet provision payment.
- Confirmation of the pay scale level 24 needed to be viewed by Councillors as confirmation.

Action: **Clerk to produce the SCP Scale for Councillors. Clerk to organise payment of monthly Internet payments from Council bank account.**

10. Cyllid a Chyfrifon - Finance & Accounts

HD: Requests information as to why so much repair work has had to be undertaken on the mower. Ask mechanic to explain.

MJ: All invoices relating to work undertaken on park maintenance machinery should be signed off by the Warden.

Resolved: Accounts were an accurate record of the Council finances.

11. Adroddiad Clerc - Clerk's Report

- a) If Councillors are going to change their minds and not attend events, please inform Clerk first. It already has resulted in lost funds.



- b) The CALOR rural projects funding deadline has passed.
- c) Water provision to PTI – BCBC not willing to help. Contact Dŵr Cymru / Welsh Water for guidance and costs of the project.
- d) For the Council to meet criteria, 60% of Councillors must be elected.
- e) Health and Safety report still needs to take place. Only one positive response at present and that is because I spoke to him face to face. H&S officer will visit Parc Tir Iarll on July 6th at 14:00hrs. Cost as yet unknown. Meeting on the following Monday to authorise.
- f) Not for public viewing.
- g) Telephoned HMRC. The P60s should be on the software that produces them. After discussions with MM, Council will request confirmation of contributions in letter form from HMRC.
- h) A series of ideas are being presented, as good as these ideas are please be fully aware they have not been included in the precept. Can Councillors be conscious of preparing a focused future spending plan.
- i) Standing orders sent to every Councillor. May be good to focus on an element each meeting to slowly build up skills.
- j) Councillors familiarize themselves with information sent to them.
- k) Attending course on Wednesday.

12. Adroddiadau Aelodau - Members Reports

HJ: Can road be improved at Heol Ty'n y Waun as a car has been damaged.

Action: Contact BCBC Highways department

Graffiti is appearing in the ward. Bus stops and Llangynwyd pavilion are main targets.

Action: Contact PCSO

Dog bins need to be addressed.

Action: BCBC to be contacted [HD]

Questioned multiple repairs to mower

Action: Clerk to contact mechanic

Warden should be signing off repair work – remind

PS: Problems are arising for pedestrians trying to cross Bridgend Road at the Village Hall.

Action: Contact BCBC for costs to place a zebra crossing in place of 'crossing island'.

DJ: Grass is now being cut and the time it has taken to start will be added on to the end of the cutting season.

MM: Recent water stoppage created a host of problems for the vulnerable in our communities. Urgent action needs to be taken.

Action: Meet with Clerk to correspond with Dŵr Cymru / Welsh Water

MJ: Arranged for the Probation Service to cut the grass at Parc Ty'n y Waun. Probation Service would like to attend the next meeting to explain the services they provide.

GDPR has a huge impact on councillors.
CG: Thanked Cllr. James and Clerk for their actions in ensuring pot holes problems at Heol Nant y Castell have been resolved.

13. Eitemau ar gyfer Cyfarfod nesaf - Items for the next Meeting

- a) Probation Service [presentation and discussion]
- b) Health and Safety Report
- c) Financial procedures
- d) Broadband meeting
- e) Dog Bins
- f) Parc Tir Iarll fence
- g) Warden's phone
- h) Bespoke training

14. Dyddiad y Cyfarfod nesaf - Date of the next Meeting

The Council will next meet at 18.30hrs on Monday 9th July 2018 at Llangynwyd Village Hall

With there being no further business the Meeting closed at 21:10hrs

Chairperson: _____

Date: _____