



Agenda

Dydd Llun, Chwefror, 12^{ed} 2018
Monday February 12th 2018.

- 1. Ymddiheurwch am absenoldeb - Apologies for Absence**
- 2. Datganiadau o Ddiddordeb - Declarations of Interest**
- 3. Cadarnhau Cofnodion – Ratification of Minutes**
- 4. Materion yn Codi o Gofnodion Ionawr 2018**
Matters Arising from the January 2018 Minutes
- 5. Materion yr Heddlu - Police Matters**
- 6. Cyfeiriad Cyhoeddus - Public Address**
- 7. Gohebiaeth - Correspondence**
- 8. Materion Cynllunio - Planning Matters**
- 9.**
 - a) Data Protection Legislation – Data Protection Officer
 - b) Warden's Contract
 - c) Warden's payslips
 - d) Parc Tir Iarll
 - i) Paths [GN]
 - ii) Container Purchase
 - iii) Warden's requirements outlined in 'contract' observations
 - e) Change of bank [DJ]
 - f) Health and Safety Audit
 - g) Trees at Neuadd Domos
 - h) Councillor remuneration
 - i) Town and Community Council Representative
 - j) New Clerk
- 10. Cyllid a Chyfrifon - Finance & Accounts**
- 11. Adroddiad Clerc - Clerk's Report**
- 12. Adroddiadau Aelodau - Members Reports**
- 13. Eitemau ar gyfer Cyfarfod nesaf - Items for the next Meeting**
- 14. Dyddiad y Cyfarfod nesaf - Date of the next Meeting**



Minutes of the Full Council Meeting held at the Village Hall Llangynwyd
Dydd Llun Ionawr 8^{ed} 2018 - Monday 8th January 2017.

Presenol - Present:

Councillors: R.M. James (Chairman) D. Berry [acting Clerk]; H. Davies; T. Griffiths; C. Griffiths; E. Guscott; P. Sasiruban; D. Jones; M. Moore; T. Muller; G. Nicholls & I. A. Williams

The Meeting commenced at 18.30hrs

1. Ymddiheurwch am absenoldeb - Apologies for Absence

N/A

2. Datganiadau o Ddiddordeb - Declarations of Interest

Cllr. R. M. James on all matters relating to BCBC and Ysgol Gyfun Cymraeg Llangynwyd

Cllr. Ms. E. Guscott as a Governor of Cwmfelin and Llangynwyd Primary Schools

Cllr. I. Williams as a member of Maesteg Town Council & Maesteg Celtic RFC

Cllr. H.J. Davies Governor Cwmfelin School

Cllr. D. Jones Governor Cwmfelin School

3. Cadarnhau Cofnodion – Ratification of Minutes

Cllr. D. Jones requested changes to:

Ref 2. Declarations of Interest.

- a) Accounts will be e-mailed. Difficulty in receiving bank statements to verify accounts in time to meet Council policy.

MJ: Acting Clerk's full-time employment takes precedent over his unpaid role. Patience is urged.

- b) It was previously explained in December's meeting and personally why the Acting Clerk would *not* be using an Edexcel spreadsheet.

4. Materion yn codi o'r cyfarfod Cyngor llawn ~

Matters Arising from the December 2017 Minutes

- a) Reporting of finances not in line with current agreed procedure. All financial transactions should be e-mailed [Edexcel spreadsheet] to Councillors within an agreed number of working days following the end of the month for review for scrutiny at monthly meetings [DJ contention is that any proposal for change should have been discussed and agreed prior to implementation].

- b) There is a need to clarify the timescales surrounding the agreement reached. The proposal agreed was a temporary measure until the end of the current financial year [otherwise it would be a serious step backwards]. **Added to December minutes.**

5. Materion yr Heddlu - Police Matters

No information made available. No PCSO present.

6. Cyfeiriad Cyhoeddus - Public Address

No members of the public present.

7. Gohebiaeth - Correspondence

Received:

- One Voice Wales Training schedules February-April 2018
- Town and Community Council Forum – no Councillors wish to attend.

8. Planning

There were no planning applications to report.

9.

a) Parc Tir Iarll

- i) **Health and Safety:** Warden informed *not* to open left hand door of container until repaired. Confirmation of instruction in writing needed from the Warden.

Cllr. MM stated there are huge potential Health and Safety concerns. Questions raised whether LIMCC could keep the park or operate shared facility.

DB: It is more about managing the facility. What work needs to be carried out and how to fund it.

- ii) **Insurance for carrying fuel for cutting tools:** Insurance increase for transport of petrol by Warden £353. Approximately £100 more to Warden's current insurance premium..

Confirmation of difference needed. Once received, decision on remuneration would be made.

Still three quotations and all the details are needed.

- iii) **Paths:** Wear an issue. As stated in a previous meeting, minimum of two contractors would be contacted and shown the affected areas. Price obtained and decision made in March for work to start in April.
Action: Chairman to contact two contractors.

- iv) **Servicing machinery:** Warden asked if machinery should be serviced.

DB: It had been previously agreed January would be the month to service machinery. Cost to the mower should not be too great as the blades and other parts were repaired and replaced in August / September.

Action: Warden to arrange service of machinery..

- v) **Warden Contract:**

DJ: Strongly felt there should not have been a Personnel Sub-Committee meeting, that ended with a contract being handed to the Warden,

without the contract being ratified by the full Council. This view was backed by other Councillors.

MM: Assumptions have been made that are inaccurate

MJ: There was a 'Return to Work' interview for the Warden and an example contract was given to the employee for her scrutiny, before everything is finalised in February.

DJ: Contended this was still not procedure.

IW: This is a council and we don't do things in this way.

DB:

- The Warden has been the most affected by the problems of this year and for some time previously.
- The Warden has rightly been complaining for some time she has no cast iron guarantees with an up-to-date contract.
- The Council has been left with nothing in relation to paperwork.
- Every piece of paperwork has had to be re-written from the beginning.
- This was an opportunity for the Warden to see what was happening with a degree of certainty.
- The person who knew the contract best was the Warden. The Warden's input was sought to put a 'new' contract before the Council who would then rubber stamp the proposed document.
- The Warden was told to read it at her leisure and make observations.
- Quite what procedure there is in the circumstances of this past year is unknown to those actually trying to do something about it.
- *Nothing* was cast in stone. *Nothing* was pre-determined. There have been assumptions to the contrary. These assumptions are creating a little hysteria among some.

GN: The Warden was not happy with DB handing 'contract' at end of 'return to work meeting.

DB:

- When meeting the Warden at her home, with Cllr. Nicholls present, Warden was told she would be given a copy of 'a' contract to analyse and make recommendations at the earliest possible opportunity. This was met with approval – by both.
- Nothing was said at the time when handing 'contract'.
- Just to clarify, if 'contract' had been given to the Warden *anywhere*, other than at the Chairman's house and at that particular moment, for example, outside the house, would this have been acceptable?

No response.

GN: Also unhappy at DB appearance at end of previous 'return to work meeting,' with forms to sign. Questioned DB's presence

EG: Chairman [MJ] and Line-manager [DB] are perfectly entitled to be present at any 'return to work' interview.

DB: The Council needed issues relating to promises made to Warden to be confirmed by the Warden.

MM: Asked Warden was the receipt of 'a contract' at back to work meeting appreciated.

NH: It wasn't.

MM: Warden has complained of being 'kept in the dark' for the past months, yet doesn't appreciate the opportunity to comment on her own contract before presentation to the Council. Asked why.
Pointed out the Warden could also have refused to take the contract.

GN Felt the need to leave the meeting to avoid a confrontation and on leaving passed a derogatory comment to Cllr. MM

MM: Request the comment ['Disgusting little man'].be recorded in minutes.

CG: Felt the Warden should receive an apology for upset caused by the question. Cllr. MJ did so on behalf of the Council

NH[PW] Passed on observations on the outline contract to the Council.

Resolved: Contract meeting involving *all* Councillors to be convened at the Village Hall, Llangynwyd. Monday, January, 22nd. 18.30hrs

Park Warden to be informed she will not have to attend as her observations have been received already as a result of action already taken in giving her a copy of a proposed contract r at the 'return to work' meeting.

Cllr. GN: will be informed not to attend meeting due to a conflict of interest.

9. Agenda Items

a) Change of Bank

As NatWest are closing their Maesteg branch. It was agreed the Council should look at a Maesteg based branch of the Principality or TSB.

Action: Acting clerk should visit [later changed to Cllr. DJ as DB could not attend bank].

b) Pontrhydycyff 'Tylers' bridge

HD: Needs a coat of paint.

MM: Vegetation obscures view for drivers.

DB: Fluorescent strips could be put on the posts

Action: Acting clerk to contact BCBC. MM volunteered to paint bridge.

c) Health and Safety Audit

MM: Believes Parc Tir Iarll has the potential to be a millstone around the Council's neck in respect to H&S issues. Suggests LIMCC seeks to facility share with BCBC.

DB: Fully understands MMs thoughts, but believes it is up to the Council to manage facility by being proactive.

MM: Awaiting confirmation from One Voice Wales into the legalities of providing H&S audit.

Warden believes she doesn't need some training.

TM: Asked is Warden waged when she attends training courses?

DB: Confirmed Warden is.

TM: There is no reason for Warden to decline the offer.

DB: All training will need to be validated and copies held by the Council.

d) Sub-Committees

Alterations were made to the sub-committees.

Sub-Committees

Rights of Way – Cllr HJ Davies; Cllr. T. Muller.

Planning – Cllr I Williams; Trystan Griffiths

Personnel – Cllr I Williams; Cllr M James; Cllr M Moore; Dai Berry

Finance – Cllr M Moore, Cllr D Jones, Cllr P Sasiruben; Dai Berry

Cemetery – Cllr R M James

Events – Cllr E Guscott, Cllr T. Muller, Cllr P Sasiruban;
Cllr. H. Davies
Nicola Hart (Park Warden)

Town and Community Council Forum –

10. Cyllid a Chyfrifon - Finance & Accounts

DJ: Disappointed at not having an EXCEL report.

Resolved: Accounts were an accurate record of the Council finances.

11. Adroddiad Clerc - Clerk's Report

a) Trees overhanging properties in Neuadd Domos from Parc Tir Iarll.

Action: Steve Gentle contacted by Clerk and asked to price the job.

b) Light on Nant Cerdin bridge no longer working.

Action: Letter to be written to lighting company to repair.

c) Clerk to the Council

Acting Clerk explained he would be applying for the vacant position.

An outline framework of the application and selection process handed to Councillors.

Councillors to administrate the application process.

12. Adroddiadau Aelodau - Members Reports

IW: Carpet in kitchen area of Llangynwyd pavilion soaked.

Action: Contact BCBC to inform and remedy

EG: Heol Cadrawd is now cleaner. Less recycling debris and dog fouling.

HD: Lamp on path to Dolau Deg not working.

Action: MJ to contact BCBC

Heol y Bryn parking problems.

Long discussions, much anecdotal evidence. Little can be done.

CG: Rubbish is being thrown into hedges.

Action: Report incidents to BCBC

MM: Left hand door of shipping container at PTI is a problem.

Action: Left hand door is not to be opened.

Clerk to contact Mini Mobile to repair

TG: Report of planning meeting.

Views of Community Councils are not considered.

TG asked meeting: 'What would be in public interest?' Would quoting LDP help. Response was 'No'. Community views carry no weight at all. Planning Officers make all decisions.

The recent suggestion that Community Councils earmark land for development is, in itself, a charade.

13. Eitemau ar gyfer Cyfarfod nesaf - Items for the next Meeting

a) Data Protection Legislation – Data Protection Officer

b) Warden's Contract

c) Paths at Parc Tir Iarll [GN]

14. Dyddiad y Cyfarfod nesaf - Date of the next Meeting

The Council will next meet at 18.30hrs on Monday 12th February 2018 at Llangynwyd Village Hall

With there being no further business the Meeting at 21:00hrs

Chairperson: _____

Date: _____